



ANNUAL GENERAL MEETING

Notice is hereby given of the
2022/2023 Annual General
Meeting of the Rosebank Business
Association Inc.

Thursday, 26 October 2023
Blum, 621 Rosebank Road, Avondale
Registrations open at 4.30pm

13 September 2023

The following pages comprise the Agenda, Election of Officers process and information on the evening's activities for the forthcoming 2022/2023 RBA Annual General Meeting.

This is the Rosebank Business Association's opportunity to present to its members, stakeholders and other interested partners its financial year's performance during 2022/2023, the budget for 2024/2025 and provide the opportunity to elect new and re-standing Executive Board members, Chair and Treasurer.

ELIGIBILITY TO VOTE: Whilst any interested party is welcome to attend, the Association's Constitution stipulates that a person shall be entitled to be a Full Member of the Association if the person:

- owns one or more commercially rated properties within the Targeted Rating Area; or
- occupies or is the tenant of one or more premises (with a floor space of not less than 10sqm) of a commercially rated property within the Targeted Rating Area and who operates a business from those premises for not less than 50 business days a year.

All votes shall be given personally, and no proxy votes will be allowed.

The following documents are available on our website (www.rosebankbusiness.co.nz)

- Minutes from the 2022 RBA AGM
- Rosebank Business Association Inc. Financial Audited Statements, FYE 30th June 2022
- Treasurer's Report FYE 30th June 2022
- Rosebank Business Association Inc. Annual Report FYE 30th June 2022



This year we're especially privileged to have Blum hosting this event. Blum, a renowned name in the world of furniture manufacturers, stands as a testament to quality and innovation. For decades, this company has crafted furniture hardware that seamlessly combines functionality with aesthetics.

Blum and the Rosebank Business Association welcome you to join our Hosting/AGM event.

It is required that you please RSVP to the RBA in accordance with the RBA constitution by 19th October 2023.

AGENDA

4.30pm - 5.15pm REGISTRATION OPENS

All members are requested to sign in. Mix and mingle - refreshments provided.

5.15pm - 5.50pm WELCOME & BLUM HOSTING

Welcome from RBA Chairperson Stefan Crooks. Blum hosting including a tour.

5.50pm - 6.00pm

Refreshments

6.00pm - 6.40pm AGM

1. APOLOGIES

To be received

2. MINUTES

The Minutes of the previous AGM held on 12 October 2022 to be confirmed as a true and correct record of the business transacted.

Resolution 1: That the Rosebank Business Association receive and confirm the 2022 AGM Minutes of the Rosebank Business Association (held on 12 October 2022).

3. EXECUTIVE COMMITTEE REPORT

3a. CHAIRPERSON'S WRITTEN REPORT

Resolution 2: That the Rosebank Business Association receive the 2022/2023 Chairperson's Report (being governance update and report on strategic achievements for the 1 July 2022 to 30 June 2023 financial year).

3b. MANAGER'S WRITTEN REPORT

Resolution 3: That the Rosebank Business Association receive the 2022/2023 Manager's Report (covering the objectives/achievements for the 1 July 2022 to 30 June 2023 financial year).

4. TREASURER'S REPORT

4a. TREASURER'S WRITTEN REPORT, END OF YEAR FINANCIAL STATEMENTS, PERFORMANCE REPORT & AUDIT TO 30 JUNE 2023 - PROPOSED BUDGET FOR 1 JULY 2024 to 30 JUNE 2025 AND BUSINESS PLAN FOR 1 JULY 2023 to 30 DECEMBER 2025 WHICH CONTAINS INFORMATION ON WHAT FUNDS WILL BE SPENT ON

Resolution 4: That the Rosebank Business Association receive and approve the treasurers report, Annual Financial Statements and audit report for the Financial Year 1 July 2022 to 30 June 2023.

Resolution 5: That Rosebank Business Association receive and approve the 2024/2025 budget which include a BID targeted rate grant amount of \$495,000, noting there will not be an increase to the BID targeted rate grant for 2024/2025 financial year. Further ask the Whau Local Board recommend to the governing body the amount of \$495,000 be included in the Auckland Council draft 2024/2025 annual budget consultation process.

Resolution 6: That Rosebank Business Association approves the Business Plan for the period 1 July 2023 to 30 December 2025. That the Association note that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.

5. ELECTION OF MEMBERS TO EXECUTIVE COMMITTEE

Nominations for the Committee are to be announced. An election of members for the Committee shall be carried out in accordance with rule 15 of the constitution.

Resolution 7: That the Rosebank Business Association approves the election of [Names of Elected Members] to the Executive Committee for 2023/2024

6. APPOINTMENT/ELECTION OF OFFICERS: CHAIRPERSON AND TREASURER

6A. CHAIRPERSON

Resolution 8: That the RBA appoints Stefan Crooks as the Chairperson for 2023/2024

6B. TREASURER

Resolution 9: That the RBA appoints Janine Roberts as the Treasurer for 2023/2024

7. APPOINTMENT OF AUDITOR FOR THE 2023/2024 FINANCIAL YEAR

Resolution 10: That the Rosebank Business Association appoint UHY as Auditor for the Rosebank Business Association for the 2023/2024 financial year.

6.40pm - 7.30pm

Thank you - Mix & mingle - Close

EXECUTIVE COMMITTEE NOMINATION FORM

Rosebank Business Association Inc. is a registered incorporated society. Rosebank Business Association Inc. is governed by a constitution in partnership with the Auckland Region Business Improvement District (BID) Policy (2022).

MEMBERSHIP OF EXECUTIVE COMMITTEE

The Executive Committee shall consist of:

- An elected Chairperson and Treasurer
- an uneven number of members; and
- no less than five voting members; and
- no more than seven voting members and two non-voting members.

Nominations of candidates for election as members of the Executive Committee, Chairperson and Treasurer shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and shall be delivered to the Rosebank Business Association not less than seven days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.

	NOMINEE'S DETAILS	NOMINATED BY	SECONDED BY
Member Name: (Business or commercial property entity)			
Represented by: (Name of person)			
Physical Address			
Postal Address			
Contact Phone			
Website			
Email			
Members Signature			

Nominations must be received by the Rosebank Business Association on or before 19th October 2023 by email to: info@rosebankbusiness.co.nz

RSVP

Please RSVP to this Notice of Meeting by 19th October 2023 by registering through <https://zurl.co/rWeX>

Or by completing the following details and emailing this to:
info@rosebankbusiness.co.nz

COMPANY NAME		
NAME	EMAIL	MOBILE

To be eligible to vote you must be a full member of the Rosebank Business Association.