



ANNUAL GENERAL MEETING

Notice is hereby given of the 2021/2022 Annual General Meeting of the Rosebank Business Association Inc.

This will be held at Eurotech Design, 604 Rosebank Road,
on Wednesday 12th October, commencing at 4.30pm.

14 September 2022

The following pages comprise the Agenda, Election of Officers process and information on the evening's activities for the forthcoming 2021/2022 RBA Annual General Meeting.

This is the Rosebank Business Association's opportunity to present to its members, stakeholders and other interested partners its financial year's performance during 2021/2022, the budget for 23/24/25 and provide the opportunity to elect new and re-standing Executive Board members, Chair and Treasurer.

ELIGIBILITY TO VOTE: Whilst any interested party is welcome to attend, the Association's Constitution stipulates that a person shall be entitled to be a Full Member of the Association if the person:

- owns one or more commercially rated properties within the Targeted Rating Area; or
- occupies or is the tenant of one or more premises (with a floor space of not less than 10sqm) of a commercially rated property within the Targeted Rating Area and who operates a business from those premises for not less than 50 business days a year.

All votes shall be given personally, and no proxy votes will be allowed.

The following documents are available on our website (www.rosebankbusiness.co.nz)

- Minutes from the 2021 RBA AGM
- Rosebank Business Association Inc. Financial Audited Statements, FYE 30th June 2021
- Treasurer's Report FYE 30th June 2021
- Rosebank Business Association Inc. Annual Report FYE 30th June 2021

This year we are especially privileged to have Eurotech Design hosting this event. Eurotech Design are a New Zealand owned and operated family business who import and distribute Europe's leading ranges of designer appliances.

Eurotech Design Managing Directors Sophia and Shawn Bristow and the Rosebank Business Association welcome you to this AGM event and their hosting.

It is required that you please RSVP to the RBA in accordance with the RBA constitution by 5th October 2022.

Annual General Meeting 2022

Hosted by

**EUROTECH
DESIGN®**

AGENDA, 12th October 2022

4.30pm – 5.15pm

Registration – All members are requested to sign in. Mix and mingle - refreshments provided.

5.15pm – 6.00pm

1. **AGM commences.** Welcome from RBA Chairperson Stefan Crooks.
2. **Apologies** to be received.
3. **The minutes of the previous AGM** held on 21 October 2021 to be confirmed as a true and correct record of the business transacted.
4. **Executive Committee Report**
 - 4a. Chairperson's written report.
 - 4b. Manager's written report.
5. **Treasurer's Report**
 - 5a. Treasurer's written report, end of year financial statements, performance report and audit to 30 June 2022.
 - 5b. Proposed Budget for 1 July 2022 to 30 June 2023. **Resolution 5:** *That the Rosebank Business Association receive and approve the 2023/2024 budget which includes a BID targeted rate grant amount of \$495,000, noting there is no increase to the received BID targeted rate grant from the 2022/2023 financial year. Request that the Whau Local Board recommend to the governing body Auckland Council the amount of \$495,000 be included in the Auckland Council draft 2023/2024 annual budget consultation process.*
 - 5c. Business Plan (18-month period for 1 July 2023 – 30 December 2025). **Resolution 6:** That the RBA approves the Business Plan for the period 1 July 2023 – 30 December 2025.
6. **Election of Members to Executive Committee**
 - 6a. Committee Nominations.
Appointment/election of officers: (Not less than five and not more than seven executive members and up to three non-voting members. Nominations of candidates for election as members of the Executive committee shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate and received by the RBA by 2nd October.
7. **Appointment/election of officers: Chairperson and Treasurer**
 - 7a. Chairperson. **Resolution 8:** That the RBA appoints Stefan Crooks as the Chairperson for 2022/2023.
 - 7b. Treasurer. **Resolution 9:** That the RBA appoints Janine Roberts as the Treasurer for 2022/2023.
8. **Appointment of Auditor for the 2022 – 2023 financial year.**
9. **Special Resolution:** That the Rosebank Business Association's existing constitution (rules) document (dated 2013) be replaced with the proposed new constitution (rules) dated 2022 presented at the Annual General Meeting of the Rosebank Business Association on 12th October and that such alterations be effected by replacing the existing constitution document (dated 2013) with the proposed Rosebank Business Association constitution (dated 12/10/22). A copy of the proposed new constitution (dated 12/10/22) can be viewed at www.rosebankbusiness.co.nz
10. **General business.** Items of general business must be received in writing/ email by the RBA by 5th October 2022.

6.00pm - 6.35pm

Break and refreshments

6.35pm - 6.50pm

Eurotech Design Hosting – Managing Director Sophia Bristow speaks

6.50pm - 7.30pm

Thank you/close. Mix and mingle.

EXECUTIVE COMMITTEE NOMINATION FORM

Rosebank Business Association Inc. is a registered incorporated society. Rosebank Business Association Inc. is governed by a constitution in partnership with the Auckland Region Business Improvement District (BID) Policy (2016).

MEMBERSHIP OF EXECUTIVE COMMITTEE

The Executive Committee shall consist of:

- An elected Chairperson and Treasurer
- an uneven number of members; and
- no less than five voting members; and
- no more than seven voting members and two non-voting members.

Nominations of candidates for election as members of the Executive Committee, Chairperson and Treasurer shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and shall be delivered to the Rosebank Business Association not less than seven days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.

NOMINEE's DETAILS:		NOMINATED BY:	SECONDED BY:
Member Name: (Business or commercial property entity)			
Represented by: (Name of person)			
Physical address:			
Postal address:			
Contact phone:			
Website address:			
Email address:			
Members signature:			

Nominations must be received by the Rosebank Business Association on or before 5th October 2022 by email to: info@rosebankbusiness.co.nz

RSVP

Please RSVP to this Notice of Meeting by 5th October 2022 by registering through <https://rba.zohobackstage.com/RBA2021-2022AGMandEurotechHosting>

or by completing the following details and emailing this to: info@rosebankbusiness.co.nz

Name of Business.....

Details of people attending:

Name	Email address	Mobile number

To be eligible to vote you must be a full member of the Rosebank Business Association.